



Ms. Coyne's ELA Classroom Procedures



Enter

ing the Classroom

1. Wait in the hall in a straight, quiet line.
2. When you enter, please place your materials on your desk.
3. Go to your class crate and find your folder
4. Take care of pencil sharpening, nose blowing, book grabbing, and then head right back to your seat. .
5. Place your homework on your desk.
6. Start your daily warm-up.

Warm-Up Schedule:

Monday: Weekend Update

Tuesday: Guess Who?

Wednesday: Good Things

Thursday: Ask the Expert

Friday: Inspiration

EXIT

ing the Classroom

1. Take out your agenda
2. Copy down your homework for the night, from the whiteboard.
3. Pack up all of your materials
4. Clean up the area around you.
5. Please do not leave your seat until I dismiss you. No one will be dismissed until everyone is ready and in their seat.

COME TO CLASS PREPARED:

1. SSR BOOK
2. Pencil
3. Paper/ELA Binder
4. Agenda
5. Positive Attitude 😊

5-4-3-2-1 Attention:

Practice makes perfect, but when I need your attention, this will be the signal.

Show your SPOTS

S--Show Respect

P--Positive Attitude

O--Own Your Actions

T--Think First

S--Stay Safe

CLASS PROCEDURES

Bathroom: You MUST take care of this before and/or after class. If an emergency arises you may sign out in the late binder. **This will only be allowed once per quarter.**

Writing Utensils: You MUST bring a pencil to class each day and sharpen it BEFORE we begin. You will receive one pencil from with a # (The Great Pencil Challenge). You must try to keep this pencil for the entire quarter.

Absences: When you are absent please check the absent binder to see what you missed. You can also check our online class page. If you are absent and do miss an assignment, you have one extra day to turn it in.

SSR: You will silently read once a day in one of your core classes. Please keep an SSR book with you at all times. You may read a book from our class library, but you must check it out with me first.

Textbook: Your textbook will stay in the classroom at all times. You can also access an online textbook from home.

Tardiness: It is extremely important that you make it to class on time. If you do enter late you will need to sign in at the Late Binder and either place your pass in the basket next to the binder, or quickly and quietly take your seat. If this becomes a problem, we will meet to discuss further consequences.

Homework: Your homework will be written on your agenda board each day. At the end of class we will take time to jot down the homework in your agenda. When you enter class your homework is due. Please have it out

Media Center: We will go to the Media Center once every other week to check books in and out. Be sure to keep track of your library books. You are also welcome to go before or after school as well.

Work-In Lunch: You may go to work-in lunch if you need extra help, want to get ahead on your homework, need to make-up work, etc. Get a fast-pass from your 3rd period teacher so you can quickly go through the lunch line and return ASAP.

